

WEST MIDLANDS HISTORIC BUILDINGS TRUST  
WORCESTERSHIRE BUILDING PRESERVATION TRUST

# ANNUAL GENERAL MEETING

*You are invited to attend the Annual General Meeting of the  
WEST MIDLANDS HISTORIC BUILDINGS TRUST and the  
WORCESTERSHIRE BUILDING PRESERVATION TRUST to be held from  
7.30pm in the Bonded Warehouse, Canal Street, Stourbridge on  
Thursday 14<sup>th</sup> May 2015. Light refreshments will be provided.*

## **AGENDA**

1. Apologies
2. Minutes of the previous AGM held on 16<sup>th</sup> May 2014 - *attached*
3. Any matters arising from these minutes
4. Chairman's Report
5. Treasurer's Report and Presentation of Accounts  
– *Provisional Account Summaries attached*
6. Election of Chairman
7. Election of Trustees
8. Any other Business
9. Date of AGM 2016

## **To be followed by**

Illustrated talk by GUEST SPEAKER

**Draft Minutes of the Annual General Meeting of the West Midlands Historic Buildings Trust and the Worcestershire Building Preservation Trust held on Thursday 15<sup>th</sup> May 2014 from 7.35pm in the Dadford Room at the Bonded Warehouse, Stourbridge**

**1. Present**

Philip Adams; Kate Andrew; Peter Arnold; Mark Balkham; David Bills; Andrew & Philippa Bradley; Peter Copsey; Nick Hogben; Sheelagh Parker; Mike Parkes; Marlene Price; Adrian & Kathryn Skelson-Reece; Roger Stephenson; Robert Tolley; David Trevis-Smith; Jean Weston; Graham Wiggin.

**2. Apologies:**

Nigel Brown; Nick Joyce; Maureen Smith; Lizey Thomson; Gill Tibbetts.

**3. Minutes of Last AGM held on Thursday 16<sup>th</sup> May 2013**

Agreed – with one correction. Gill Tibbetts sent her apologies. There were no matters arising.

**4. Chairman's Report [published elsewhere]**

The Chairman's report was accepted by unanimous vote.

**5. Treasurer's Report and Presentation of Accounts**

This Report relates solely to WMHBT, and not the Worcestershire Building Preservation Trust. I was only appointed as Treasurer of WBPT after the end of the WBPT financial year (year ending 31st December 2013). The End of Year Accounts for WBPT have been prepared by the Accountants based on information provided by Peter Copsey, the Trust's Company Secretary. Next year's Treasurer's Report will be for both Trusts.

**5.2 WMHBT Summary**

During the financial year ending 31 March 2014, expenditure was £27,756.76 and income £30,421.93.

**5.3 Breakdown of Expenditure (£27,756.76)**

Regarding expenditure, the majority of this, £23,000.84, was on project development on Lye and Wollescote Cemetery Chapels. This cost has been met by external funding sources.

Other items of expenditure were:

Stationery, printing and postage	£619.10
Insurances (2 years' premium)	£1,505.79
Accountants' fees	£500.00
Events (Annual Seminar, Wightwick Manor site visit; Broadway Xmas lunch and museum visit)	£1,357.54
Membership fee for APT	£75.00
Miscellaneous costs (room hire, sundry expenses)	£517.67
Project Organiser expenses	£180.82

**5.4 Income (£30,421.93)**

Regarding income, the majority of this (£27,100.00) was from external funding sources for the Lye and Wollescote Cemetery Chapels project. The Trust received £25,000.00, from Dudley MBC, £1,600.00 from The Society of Antiquarians and £500.00 from The Cadbury Trust.

We are very grateful to these bodies for their support, and also to our Project Director, David Trevis-Smith, for his knowledge and expertise in securing funding to help in the development of our various projects, assisted by Tarnia McAllister.

Other items of income were:

Subscriptions	£680.00
LWCC booksales	£82.43
Outings (Wightwick Manor, Broadway Xmas lunch and Gordon Russell museum visit)	£1,224.50
Donations (including £500.00 from the Owen Family towards LWCC)	£510.00
Receipts from Annual Seminar	£785.00
Raffle at AGM	£40.00

Thanks go to Lizey Thomson, Philip Adams, Mark Balkham, Nigel Brown, Jean Weston, Marlene Price and Steve Mason for their hard work in raising funds for The Trust, and of course, to all those members who have supported the Trust by attending events etc.

### **5.5 Banking**

At the end of the financial year, the Trust's current and business reserve accounts held a total credit balance of £34,637.42.

### **5.6 Accounts**

The Trust's accountants, ER Grove and Company have prepared accounts for both WMHBT (year ending 31 March 2014) and WBPT (year ending 31 December 2013). I have copies of the Accounts for signature by the Chairman tonight, if the accounts are accepted.

### **5.7 Subscriptions**

Proposed that subscription rates are increased. First increase in a number of years.

### **5.8 In Discussion**

Andrew Bradley advised that a WMHBT/WBPT Gift Aid declaration form would be available shortly, as would be a form for payment of subscription by Standing Order. E R Gove and Company had been chosen by the Council of Management for both Trusts, as their fees were more reasonable.

### **5.9 Resolutions**

It was resolved that the annual subscription be increased by £5 to £15, and that all other subscriptions be increased by 50% to match. This was proposed by Adrian Skelson-Reece and Seconded by Philip Adams and carried unanimously. [Note: £10 (single) increased to £15; £14 (family) increased to £21; £25 (corporate) increased to £37.50; and £150 (life) increased to £225.] Acceptance of the Treasurer's Report was carried unanimously.

## **6. Election of Chairman.**

John Woodall, Co-Vice-Chairman, took the chair for this item. Robert Tolley was proposed by Philip Adams and seconded by David Bills and duly elected as the Chairman of WMHBT and WBPT for the coming year. He resumed the chair.

## **7. Election of Trustees and Directors**

The following longest-serving Directors retired by rotation and offered themselves for re-election: Philip Adams; Andrew Bradley; Nigel Brown; John Woodall. In addition, Katherine Andrew and Nick Joyce\* had been co-opted as Trustees and offered themselves for election. Their election and re-election *en bloc* was proposed from the Chair, seconded by David Bills and carried unanimously. [\* Worcestershire Building Preservation Trust]

### **8. Any Other Business**

8.1 *The Chairman*. John Woodall proposed a vote of thanks to Robert Tolley for all his hands-on hard work over the past year. Carried unanimously.

8.2 *Political Support for Heritage Preservation*. Graham Wiggin noted that no political party involved in the current election campaign had mentioned the built heritage in their literature, with the exception of a proposal by UKIP to give Local Authorities additional preservation powers. Politicians clearly did not recognise the financial and cultural value of the built heritage. With a rundown of local authority resources the built heritage relied more than ever on the work of Trusts to fill the preservation gap, providing economic and sustainable new uses for threatened historic buildings.

### **9. Date of Next AGM**

Thursday 14<sup>th</sup> May 2015, from 7.30pm in the Bonded Warehouse.

### **Work of WMHBT – Presentation**

[summary to be published in the Newsletter]

---

## ***West Midlands Historic Buildings Trust*** **SUMMARY STATEMENT OF ACCOUNT**

*Financial Year ended 31<sup>st</sup> March 2015*

**Cash in bank** at 31.03.15: £29,141.31

**Payments** 01.04.14 – 31.03.15: £186,071.33

**Receipts** 01.04.14 – 31.03.15: £158,135.15

## ***Worcestershire Building Preservation Trust*** **SUMMARY STATEMENT OF ACCOUNT**

*Financial Year ended 31<sup>st</sup> December 2014*

**Cash in bank** at 31.12.14: £10,765.76

**Payments** 01.01.14 – 31.12.14: £20,518.12

**Receipts** 01.01.14 – 31.12.14: £23,339